



*In Unity There Is Strength*

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## FINANCE PROCEDURE MANUAL

**CATEGORY: Finance**

**DATE DEVELOPED: January 26, 2011**

**SUBJECT: Investments**

**REVISED:**

### **Procedure:**

The Finance Manager will monitor cash flow and contingent upon the Executive Directors approval will invest surplus dollars to generate additional income through GIC investments, without compromising the operating account with minimum balance requirements.

Investments are to be low risk, and will not exceed 365 days.