



P.O. Box 752, Fort Frances, Ontario P9A 3N1
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www.unfc.org

UNITED NATIVE FRIENDSHIP CENTRE EMPLOYMENT OPPORTUNITY

The United Native Friendship Centre is seeking a highly motivated individual for the position of:

COMBINED (Youth & Family) COURT WORKER Full Time Position – 35 hours/week

Qualifications:

- Post-secondary education in Social Services/Law Advocacy
- Past experience in statistical, quarterly and annual reports
- Past experience working with Aboriginal people
- Excellent communication and public relations skills
- Knowledge of community agencies and referral sources
- Group facilitation skills
- Ability to work as a team member and also with minimal supervision
- Knowledge of computer programs, statistical data entry and reporting
- Must provide a vulnerable sector criminal reference check
- Must have a valid driver's license and access to a vehicle

Please submit resume, cover letter and three references to:

**Personnel Selection Committee
United Native Friendship Centre
516 Portage Avenue
P.O. Box 752
Fort Frances, Ontario P9A 3N1 or email mmcpherson@unfc.org**

Closing Date: Friday, January 25, 2019, at 4:00 p.m. A complete job description is available at the United Native Friendship Centre, 516 Portage Avenue, Fort Frances and on our website www.unfc.org

We thank all that apply but only those selected for an interview will be contacted.