



## UNITED NATIVE FRIENDSHIP CENTRE EMPLOYMENT OPPORTUNITY

The United Native Friendship Centre is hiring for the position of  
**APATISIWIN CAREER DEVELOPER**  
Full-time Position - 35 hrs/week

- Relevant post-secondary education in the field of employment/training
- Knowledge and experience in community development
- Superior written and oral communication skills
- Proven experience/knowledge in the area of employment and training initiatives
- Financial/administrative experience
- Ability to work one-to-one or with groups
- Must have superior computer knowledge
- Must have past experience in coordinating/facilitating workshops and presentations
- Must have knowledge of employers and education facilities in Fort Frances and surrounding area
- Must have experience in report writing
- Preferred experience in Indigenous culture and knowledge
- Must provide a Criminal Reference Check prior to employment
- Must possess a valid Class G driver's license and access to a vehicle

Please send resume, cover letter and three work related references to:

**Sheila McMahon, Executive Director**  
United Native Friendship Centre  
516 Portage Avenue  
P.O. Box 752  
Fort Frances, Ontario P9A 3N1

**Closing Date: Friday, October 6, 2017, at 4:00 p.m.** A complete job description is available at the United Native Friendship Centre, 516 Portage Avenue, Fort Frances, and on our website: [www.unfc.org](http://www.unfc.org)