



Employment Opportunities

The United Native Friendship Centre is seeking highly motivated and community minded individuals for the positions of:

Secretary/Receptionist – Full Time – 35 hours/week

Youth Employment Worker – Full Time – 35 Hours/week

Nindagikendan Worker – Contract Position – April 2020 – March 31, 2021, with possibility of extension

Core Competencies:

- Relevant post-secondary education and experience in field of position
- Knowledge of Anishinaabe culture
- Strong interpersonal, communication and organizational skills
- Advanced computer knowledge and skills
- Ability to work independently and in a team environment
- Experience working with Indigenous community
- Valid Class G Driver's License
- Satisfactory Vulnerable Sector Criminal Reference Check

Complete job descriptions are available at 516 Portage Avenue, Fort Frances, Ontario, and on our website www.unfc.org/job-postings

Please submit cover letter stating which position you are applying for, resume and three work related references to:

Personnel Selection Committee

United Native Friendship Centre

P.O. Box 752

Fort Frances, Ontario

P9A 3N1

or email kchowhan@unfc.org

Closing date: Friday, March 20, 2020, at 4:00 p.m.

We thank all who apply but only those selected for an interview will be contacted.